



# Talent Department

3700 South High Street 43207 Business Hours: 8:00 a.m. – 5:00 pm

General HR Phone Line: 614-365-5000 \* 5

**Michael De Fabbo**  
Chief Talent Officer

[mdefabbo@columbus.k12.oh.us](mailto:mdefabbo@columbus.k12.oh.us)

**Nicole Overstreet**  
Executive Secretary to Chief Talent Officer  
Phone: 614-365-5715 Fax: 614-365-5652

[noverstreet@columbus.k12.oh.us](mailto:noverstreet@columbus.k12.oh.us)

**Courtney Hale** - Director  
Total Rewards  
Phone: 614-365-8610 Fax: 614-365-5652

**John Dean** - Director  
Labor Management & Employee Relations  
Phone: 614-365-5636 Fax: 614-365-5741

[chale@columbus.k12.oh.us](mailto:chale@columbus.k12.oh.us)  
[jdean@columbus.k12.oh.us](mailto:jdean@columbus.k12.oh.us)

**LaMeika Robinson** - Director  
Strategic & Staffing  
Phone: 614-365-8708 Fax: 614-365-8332

[lrobinson1@columbus.k12.oh.us](mailto:lrobinson1@columbus.k12.oh.us)  
[ttrigg@columbus.k12.oh.us](mailto:ttrigg@columbus.k12.oh.us)

**Terri Trigg** - Director  
Talent Acquisition  
Phone: 614-365-5003 Fax: 614-365-8332

## Quick Reference - Email Listing

CATEGORY	OFFICE	EMAIL
Retirements/Resignations	TA	<a href="mailto:employmentstaffing@columbus.k12.oh.us">employmentstaffing@columbus.k12.oh.us</a>
Article 211	TA	<a href="mailto:article211@columbus.k12.oh.us">article211@columbus.k12.oh.us</a>
I-9 Information	TA	<a href="mailto:I9@columbus.k12.oh.us">I9@columbus.k12.oh.us</a>
Instructional Assistants	TA	<a href="mailto:instrucassisthelp@columbus.k12.oh.us">instrucassisthelp@columbus.k12.oh.us</a>
Verification Requests	TA	<a href="mailto:verifications@columbus.k12.oh.us">verifications@columbus.k12.oh.us</a>
Certificated Questions	TA	<a href="mailto:certificatedinquiry@columbus.k12.oh.us">certificatedinquiry@columbus.k12.oh.us</a>
Classified Questions	TA	<a href="mailto:classifiedServices@columbus.k12.oh.us">classifiedServices@columbus.k12.oh.us</a>
Fingerprints	TA	<a href="mailto:employmentstaffing@columbus.k12.oh.us">employmentstaffing@columbus.k12.oh.us</a>
Employee Relations	LMER	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Benefits	TOTAL REWARDS	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>

Contracts -Teachers/Administrators	TOTAL REWARDS	<a href="mailto:contractquestions@columbus.k12.oh.us">contractquestions@columbus.k12.oh.us</a>
Leaves of Absence	TOTAL REWARDS	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Public Schools Works	TOTAL REWARDS	<a href="mailto:PublicSchoolWorks@columbus.k12.oh.us">PublicSchoolWorks@columbus.k12.oh.us</a>
Substitute Employees	TOTAL REWARDS	<a href="mailto:sems@columbus.k12.oh.us">sems@columbus.k12.oh.us</a>
Work Place Injuries	TOTAL REWARDS	<a href="mailto:workplaceinjuries@columbus.k12.oh.us">workplaceinjuries@columbus.k12.oh.us</a>
HR Data & Systems	HRIS	<a href="mailto:HRIS@columbus.k12.oh.us">HRIS@columbus.k12.oh.us</a>

**Total Rewards – Courtney Hale, Director**

<b>Vacant (Benefits)</b>	<b>Eric Ulas, Manager (Time Away)</b>
Mesha Bostic, Benefits Analyst	Penny Roth, Worker’s Compensation Coordinator
Jovonni Jeter, Benefits Analyst	Janet McCoy, Human Resources Assistant II (Leaves)
Jean Slaughter, Human Resources Assistant I	Maribel Richardson, Human Resources Assistant I (SEMS)
<b>Total Rewards</b>	Tanisha Swan, Human Resources Assistant I (Leaves)
Michelle Jones, Human Resources Representative	Adrienne Thomas, Human Resources Assistant Substitute (Leaves)
Twilla Cole, Wellness Secretary	Juwana Steele, Human Resources Assistant II (SEMS)

**BENEFITS**

CATEGORY	STAFF	PHONE	FA	EMAIL
Benefits Deductions, Enrollment & Terminations	Benefits	614-365-6475	614-365-4044	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>
Child Support (National Medical Support Orders)	Benefits	614-365-6475	614-365-4044	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>
Benefits Customer Service	Benefits	614-365-6477	614-365-4044	<a href="mailto:tcausey@columbus.k12.oh.us">tcausey@columbus.k12.oh.us</a>
Claims Resolutions	Benefits	614-365-6475	614-365-4044	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>
COBRA/Benefits Continuation	Benefits	614-365-6475	614-365-4044	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>
Voluntary Benefits	Benefits	614-365-6475	614-365-4044	<a href="mailto:Benefitquestions@columbus.k12.oh.us">Benefitquestions@columbus.k12.oh.us</a>

**TOTAL REWARDS**

CATEGORY	STAFF	PHONE	FA	EMAIL
Contract Info (Continuing Contract–see Talent Acquisitions)	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:ContractQuestions@columbus.k12.oh.us">ContractQuestions@columbus.k12.oh.us</a>
Employee Assistance Program	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:micjones@columbus.k12.oh.us">micjones@columbus.k12.oh.us</a>
Fitness For Duty	Total Rewards	614-365-5636	614-365-4044	<a href="mailto:eulas@columbus.k12.oh.us">eulas@columbus.k12.oh.us</a>
Performance Evaluations for non-school based Administrators and Classified Employees	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:micjones@columbus.k12.oh.us">micjones@columbus.k12.oh.us</a>
Professional Leaves	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:ProfessionalLeaves@columbus.k12.oh.us">ProfessionalLeaves@columbus.k12.oh.us</a>
Public School Works (PSW)	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:PublicSchoolWorks@columbus.k12.oh.us">PublicSchoolWorks@columbus.k12.oh.us</a>

Tuition Reimbursement	Total Rewards	380-997-3137	614-365-4044	<a href="mailto:micjones@columbus.k12.oh.us">micjones@columbus.k12.oh.us</a>
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**TIME AWAY**

CATEGORY	STAFF	PHONE	FA	EMAIL
Catastrophic Leave/Donation-Certificated	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Catastrophic Leave/Donation-Classified	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Jury Duty	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Medical Leave & FMLA	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Educational Leave	Leaves Management	614-365-6791	614-365-5652	<a href="mailto:Jmccoy4227@columbus.k12.oh.us">Jmccoy4227@columbus.k12.oh.us</a>
Religious Leave	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>
Union Leaves	Leaves Management	614-365-6791	614-365-4044	<a href="mailto:leavesofabsence@columbus.k12.oh.us">leavesofabsence@columbus.k12.oh.us</a>

**SUBSTITUTE EMPLOYEES MANAGEMENT SYSTEM**

CATEGORY	STAFF	PHONE	FAX	EMAIL
Substitute Employee Management System (SEMS)	SEMS	614-365-5080	614-365-5885	<a href="mailto:sems@columbus.k12.oh.us">sems@columbus.k12.oh.us</a>
Substitute Performance Report	SEMS	614-365-5080	614-365-5885	<a href="mailto:sems@columbus.k12.oh.us">sems@columbus.k12.oh.us</a>

**WORKER'S COMPENSATION**

CATEGORY	STAFF	PHONE	FAX	EMAIL
Injury Reporting	Worker's Comp Coordinator	614-365-6448	614-365-4044	<a href="mailto:workplaceinjuries@columbus.k12.oh.us">workplaceinjuries@columbus.k12.oh.us</a>
OSHA/PERRP Reports	Worker's Comp Coordinator	614-365-6448	614-365-4044	<a href="mailto:workplaceinjuries@columbus.k12.oh.us">workplaceinjuries@columbus.k12.oh.us</a>
Worker's Compensation	Worker's Comp Coordinator	614-365-6448	614-365-4044	<a href="mailto:workplaceinjuries@columbus.k12.oh.us">workplaceinjuries@columbus.k12.oh.us</a>

**Strategic & Staffing – LaMeika Robinson, Director**

<b>Debra Winter Richards, HRIS Manager</b>	<b>Ebony McShan, Manger (Classified)</b>
Ashley Lynch, Human Resources Assistant II	Natosha Hardin, Human Resources Assistant I
Alexandre Meldaus-Crockett, Human Resources Assistant I	Rita Fisher, Human Resources Assistant II
Papa Anne, Anylist	Hannah Green, HR Generalist
	Traci Cox, Human Resources Assistant I
	Leslie Butler, Human Resources Representative
	Anthony Crawford, Human Resources Assistant II

CATEGORY	STAFF	PHONE	FAX	EMAIL
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Access to MUNIS	Munis Access Request Form			<a href="mailto:CCS_MunisSupport@columbus.k12.oh.us">CCS_MunisSupport@columbus.k12.oh.us</a>
MUNIS Issues Escalation	Debra Winter Richards	513-310-3016	614-365-8332	<a href="mailto:drichards@columbus.k12.oh.us">drichards@columbus.k12.oh.us</a>
MUNIS HR Functional SME	Alex Crockett	380-997-5187	614-365-8332	<a href="mailto:ameldauscrockett@columbus.k12.oh.us">ameldauscrockett@columbus.k12.oh.us</a>
Reporting, Analytics, & Roster Requests	CCSDAS	380-997-3145	614-365-8332	
MUNIS HR Functional SME	Ashley Lynch	614-365-5828	614-365-8332	<a href="mailto:alynch@columbus.k12.oh.us">alynch@columbus.k12.oh.us</a>
Supervisor and Org. Changes	Debra Winter Richards	513-310-3016	614-365-8332	<a href="mailto:drichards@columbus.k12.oh.us">drichards@columbus.k12.oh.us</a>
TALX Administrator	Debra Winter Richards	513-310-3016	614-365-8332	<a href="mailto:drichards@columbus.k12.oh.us">drichards@columbus.k12.oh.us</a>

**LABOR MANAGEMENT & EMPLOYEE RELATIONS – John Dean, Director**

Mary Anne Baum, Manager	William Alverson, Investigator	Terri Ellis, Human Resources Assistant II
Dianne McLinn, Hearing Officer	Andrea Barrett, Investigator	Lisa Allen, Human Resources Assistant I
David Taylor, Hearing Officer	Phyllis Barrett Williams, Investigator	
	Maxine Eggleston, Investigator	

CATEGORY	STAFF	PHONE	FAX	EMAIL
Administrative Offices Closed	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Allegations of Abuse	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
CEA Contract Concerns	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Disciplinary Files	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Drug and Alcohol Concerns	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Drug Testing Program	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Employee Discipline	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Employee Misconduct	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Grievances	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Investigations of Misconduct	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
OAPSE Contract Concerns	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Unemployment Claims	ER	614-365-5637	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>
Performance Based Incentives	ER	614-365-5636	614-365-5741	<a href="mailto:employeerelations@columbus.k12.oh.us">employeerelations@columbus.k12.oh.us</a>

**TALENT ACQUISITION – Terri Trigg, Director**

<b>Vacant, Manager (Certificated)</b>	
Alicia Reynolds, Human Resources Generalist	

Melissa Neely, Recruiter				
CERTIFICATED TALENT				
CATEGORY	STAFF	PHONE	FAX	EMAIL
Article 211 Process	LaMeika Robinson	614-365-8708	614-365-8332	<a href="mailto:lrobinson1@columbus.k12.oh.us">lrobinson1@columbus.k12.oh.us</a>
Certificated Processing	Anthony Crawford	614-365-5651	614-365-8332	<a href="mailto:acrawford@columbus.k12.oh.us">acrawford@columbus.k12.oh.us</a>
Certificated – Job Share	Anthony Crawford	614-365-5651	614-365-8332	<a href="mailto:Article211@columbus.k12.oh.us">Article211@columbus.k12.oh.us</a>
Certificated – Job Share	Anthony Crawford	614-365-5609	614-365-8332	<a href="mailto:Article211@columbus.k12.oh.us">Article211@columbus.k12.oh.us</a>
Continuing Contract Eligibility	Leslie Butler	614-365-6680	614-365-8332	<a href="mailto:lbutler@columbus.k12.oh.us">lbutler@columbus.k12.oh.us</a>
Instructional Assistants	Natosha Hardin	614-365-5859	614-365-8332	<a href="mailto:nhardin@columbus.k12.oh.us">nhardin@columbus.k12.oh.us</a>
Licensure & Renewal	Leslie Butler	614-365-6680	614-365-8332	<a href="mailto:lbutler@columbus.k12.oh.us">lbutler@columbus.k12.oh.us</a>
Salary Increases – Certificated	Anthony Crawford	614-365-5651	614-365-8332	<a href="mailto:acrawford@columbus.k12.oh.us">acrawford@columbus.k12.oh.us</a>
Recruitment (Certificated)	LaMeika Robinson	614-365-8708	614-365-8332	<a href="mailto:lrobinson1@columbus.k12.oh.us">lrobinson1@columbus.k12.oh.us</a>
CLASSIFIED TALENT				
CATEGORY	STAFF	PHONE	FAX	EMAIL
Classified-Bus Drivers	Nick Steyer	614-365-5323	614-365-8332	<a href="mailto:nsteyer@columbus.k12.oh.us">nsteyer@columbus.k12.oh.us</a>
Classified-Custodians	Rita Fisher	614-365-5759	614-365-8332	<a href="mailto:rfisher902@columbus.k12.oh.us">rfisher902@columbus.k12.oh.us</a>
Classified-Food Service	Allison Begue	380-997-2281	614-365-8332	<a href="mailto:abegue@columbus.k12.oh.us">abegue@columbus.k12.oh.us</a>
Classified-Secretaries	Allison Begue	380-997-2281	614-365-8332	<a href="mailto:abegue@columbus.k12.oh.us">abegue@columbus.k12.oh.us</a>
Classified Civil Service (job postings, applications, review, testing, eligible lists, job audits)	Amanda Hill	614-365-5774	614-365-8332	<a href="mailto:ClassifiedServices@columbus.k12.oh.us">ClassifiedServices@columbus.k12.oh.us</a>
Instructional Assistants	Natosha Hardin	614-365-5859	614-365-8332	<a href="mailto:instrucassisthelp@columbus.k12.oh.us">instrucassisthelp@columbus.k12.oh.us</a>
Recruitment (Classified)	Ebony McShan	380-997-3140	614-365-8332	<a href="mailto:emcshan@columbus.k12.oh.us">emcshan@columbus.k12.oh.us</a>
TALENT AQUISION				
CATEGORY	STAFF	PHONE	FAX	EMAIL
Address Change	Employee Self-Service	N/A	N/A	<a href="https://columbus.munisselfservice.com/default.aspx">https://columbus.munisselfservice.com/default.aspx</a>
Allocations	Nick Steyer	614-365-5323	614-365-8332	<a href="mailto:nsteyer@columbus.k12.oh.us">nsteyer@columbus.k12.oh.us</a>
Deceased Employee Notification	Nick Steyer	614-365-5602	614-365-8332	<a href="mailto:lallen2@columbus.k12.oh.us">lallen2@columbus.k12.oh.us</a>

Employee Eligibility Verification (Form I-9)	Leslie Butler	614-365-5602	614-365-8746	<a href="mailto:lallen2@columbus.k12.oh.us">lallen2@columbus.k12.oh.us</a>
Employment Verifications	Talent Acquisition - Vacancy	614-365-5602	614-365-8746	<a href="mailto:verifications@columbus.k12.oh.us">verifications@columbus.k12.oh.us</a>
Fingerprinting	Talent Acquisition - Vacancy	614-365-5602	614-365-8332	<a href="mailto:employmentstaffing@columbus.k12.oh.us">employmentstaffing@columbus.k12.oh.us</a>
ID Badges	Talent Acquisition	614-365-5602	614-365-8746	<a href="mailto:employmentstaffing@columbus.k12.oh.us">employmentstaffing@columbus.k12.oh.us</a>
Loan Forgiveness	Talent Acquisition		614-365-8332	<a href="mailto:verifications@columbus.k12.oh.us">verifications@columbus.k12.oh.us</a>
Pupil Activity Permits	Traci Cox	614-365-7580	614-365-8332	<a href="mailto:tcx1@columbus.k12.oh.us">tcx1@columbus.k12.oh.us</a>
Retirements & Resignations	Nick Steyer	614-365-5323	614-365-8332	<a href="mailto:nsteyer@columbus.k12.oh.us">nsteyer@columbus.k12.oh.us</a>
Name Change	Talent Acquisition - Vacancy	614-365-5602	614-365-8746	<a href="mailto:employmentstaffing@columbus.k12.oh.us">employmentstaffing@columbus.k12.oh.us</a>
Supplemental Contracts	Traci Cox	614-365-7580	614-365-8746	<a href="mailto:tcx1@columbus.k12.oh.us">tcx1@columbus.k12.oh.us</a>
Telephone Number Change	Employee Self- Serve	N/A	N/A	<a href="https://columbus.munisselfservice.com/default.aspx">https://columbus.munisselfservice.com/default.aspx</a>
Licensure & Renewal	Leslie Butler	614-365-6680	614-365-8332	<a href="mailto:license@columbus.k12.oh.us">license@columbus.k12.oh.us</a>